

Peer Editing Worksheet

Instructions: Read through the entire paper before you start answering the questions on this paper. Be as specific as possible. Do not correct grammar, spelling, etc. Do not tell the writer “this looks good”. That statement is not meaningful or helpful, so don’t even say it. If you want to praise something, do it specifically. However, your constructive criticism will be more helpful to your colleague in writing a better paper.

1. Can you identify the statement of the problem? Write it out.
 - a. If so, what can be done to make it clearer to the reader?
 - b. If not, what needs to be done to make the problem clearer to the reader?
2. Can you identify the research question(s) the study seeks to answer?
 - a. If so, does the question(s) seem to be of manageable size?
 - b. If not, what needs to be done to make the question clearer or more focused?
3. Make an outline of the literature review. Use it to answer the following questions:
 - a. Has the writer covered all research topics important for his/her research question(s)?
 - i. If so, what are the main research topics and how do they relate to the research question(s)?
 - ii. If not, what areas of research currently need to be built up? How can the writer relate the research to his/her study?
 - b. Is there information that does not belong?
 - c. Does this organizational schema make sense or does material need to be rearranged to make more sense or have a better flow? (Think of a funnel. Does the information start off broad and become more specific?)
 - d. Does the writer provide a conclusion to the literature review tying the research together for the reader?
 - i. If so, how can the writer make the conclusion clearer to the reader?
 - ii. If not, what needs to be added to tie the research together?
4. Underline/highlight any sentences or passages that leave you confused as a reader. We are not correcting grammar or spelling. We are telling the writer what confuses us as a reader.

In addition to providing your comments to the author of the paper, please e-mail your comments to me when you are done.

Thanks,
Dr. Hop